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Mission Statement

The mission of the Garrison Golf & Curling Club is to provide affordable, quality golf and curling facilities to support the morale and welfare of the Kingston military community.



Base Commander's Alcohol Policy

Garrison Kingston, food and beverage service is offered in a number of our liquor-licensed establishments including this one. We are dedicated to our customers' pleasure and satisfaction. When it comes to the serving of alcohol however, we endeavor to provide our customers with a safe and enjoyable environment and to assist them in drinking safely and legally. To support his position, these are the house rules:

1. Fighting or vandalism will not be tolerated. Customers who do either will be asked to leave the premises. If necessary, the Military Police will be called to provide assistance to the staff.
2. Smoking is not permitted on the premises.
3. No alcohol is permitted to be removed from the premises.
4. No alcohol, other than that purchased under the liquor license, is permitted to be brought into the premises unless it is done via a Special Occasion Permit (SOP).
5. Staff will monitor customers and ensure they drink safely and legally.
6. Staff will not serve customers to the point of intoxication nor will they serve customers who appear to be intoxicated or are intoxicated.
7. Our staff will not serve patrons who are troublesome or under the legal drinking age of 19.
8. The law strictly prohibits the use or sale of illegal drugs. Intoxicated customers; and customers who start fights, damage property or bother other customers will be dealt with carefully and politely. They may be asked to leave the premises and if they resist, the Military Police will be called. When warranted by the situation, the staff will close down the bar service.

For your information:

1. Alternative beverages - We offer competitively priced, non-alcohol and low alcohol beverages.
2. Transportation - Staff will gladly assist customers in finding a safe ride home. Please ask the staff for assistance.
3. Staff Training - All our staff has been trained in the legal and safe service of alcohol. They recognize signs of intoxication and will intervene to keep customers safe.
4. Marketing this policy - We are pleased to share this policy with our customers. If you have any questions or concerns, please ask to speak to the General Manager.

Canadian Forces Harassment Policy

Policy Statement:

It is the policy of the Canadian Forces to provide a work environment that is supportive of the productivity as well as the personal goals, dignity and self-esteem of all personnel. As any incidence of harassment is inconsistent with this policy, harassment of any kind will not be tolerated or condoned. The Garrison Golf & Curling Club (GG&CC) is an entity of the Canadian Forces.

Definitions:

Harassment: Harassment is any improper conduct by an individual that is directed at and known would cause offence or harm. It comprises any objectionable act, comment or display that demeans, belittles, or causes personal humiliation or embarrassment, or any act of intimidation or threat. It includes harassment within the meaning of the Canadian Human Rights Act (CHRA).

Context:

An environment that fosters teamwork and encourages individuals to contribute their best effort is essential. Mutual trust, support and respect for the dignity and rights of every person are essential characteristics of the environment. Not only is harassment in certain forms against the law, but it erodes mutual confidence and respect for individuals and can lead to a poisoned environment. As a result, effectiveness, productivity, team cohesion and morale are placed at risk.

Policy Statement:

GG&CC is committed to providing a respectful environment by promoting prevention and prompt resolution of harassment. All employees and members have the right to be treated fairly, respectfully and with dignity in an environment free of harassment, and they have the responsibility to treat others in the same manner. Harassment in any form constitutes unacceptable conduct and will not be tolerated. No employee or member shall subject any person at GG&CC to harassment. Any employee or members who subjects another person to harassment is liable to disciplinary and administrative action.

Employees and members have a duty to take immediate steps to stop harassment they witness or that is brought to their attention. All persons have the responsibility to ensure a harassment-free environment and to treat everyone respectfully.

How to Report Alleged Harassment:

If you feel harassment has occurred, please submit your concern in writing to the GG&CC General Manager and/or to the President of the Golf Executive Committee.

Message from the General Manager

Your handicap is the difference between your average score and Par for the course you usually play. To determine your handicap for a course that you have never played or do not play that often, you must figure out your handicap factor which is done (thankfully) by computers that look at your handicap and then apply ratings and slopes for different courses to determine a factor, that when applied to the slope of another course....OK you get the idea. It's long and complicated and that's why we pay for our handicap system.

The expression "par for the course" has become so ingrained in societies vocabulary that saying it in reference to a golf course seems almost cliché. A tired pun at the very least.

We all compare Garrison to other courses we play (or see on TV) For good or for bad, it allows us to assess what we like and dislike about a course. Unfortunately, we are not always in a position to change things, whether for legal reasons, financial reasons or otherwise. This can become frustrating and quite often results in someone muttering something about it being "par for the course"

My challenge to you is, the next time you hear someone expressing this type of sentiment, remind them that every course is different. Different courses have different handicaps and thus you have to look at all of the different factors involved.

Garrison is a fine Military Golf Course. What we lack in some areas we more than make up for in other areas. We contribute to the morale and welfare of the serving men and women of the Canadian Forces and their families. We are an operational enabler who, in our own small way, contributes to the defence of our country. As you assess your season at Garrison I ask that you factor that into the equation and be proud of belonging to not just a golf club, but a part of your country. From that perspective, I am more than happy to tell people that Garrison is far more than just par for the course!

Sincerely
Jeff Clements

Message From the Club President

Welcome to the 2010 season. This year promises to be another great year on the course.

You should be aware that the club's financial situation is still not as strong as it needs to be. Although our initiatives such as allowing green fee play have garnered substantial new revenue, the club remains in a position where it has to borrow funds from next year's revenue to pay this year's bills. This situation is primarily because our membership numbers remain at approximately 460, down from well over 600 just a few short years ago. Yet, we have intentionally not increased memberships costs in order to make staying at the course as attractive as possible for current members. Serious discussions have been underway to have the Base shoulder part of the costs for running the business aspects of the club that have to do with the facility as an all-ranks meeting place. Until the situation drastically improves, any recapitalization of older equipment or infrastructure is out of the question. The efforts to improve the financial situation will be an ongoing process and we continue to welcome ideas that might assist.

Due in large part to the reductions to the maintenance budget last year, attention to projects to improve the course suffered. This year the approaches to and the crossings of the creek on number 15 will have a high priority. Every effort is being made to put a high priority on the maintenance side but our financial situation does not allow us to do all the maintenance we would like to do.

Your Executive committee continues to take steps to balance course availability and tournament revenues, is trying to improve the level and types of advertising, will offer associate memberships to other government department members again this year, as well as other measures to make the club more viable. Once again the club will offer a full suite of tournament play. You are all reminded that assistance is required for the planning and conduct of tournaments. We will continue to maintain a feedback/suggestion book in the Pro Shop. Feedback can also be provided in e-mail form to the General Manager (who will pass it on to the appropriate member(s) of the executive). You are also welcome to provide your feedback on paper and have it directed to myself, the Vice President or the General Manager.

I wish everyone an enjoyable season.

Dave MacLeod

Base Commander's Safety Policy

1. As Base Commander of Canadian Forces Base Kingston, my aim is to develop and protect my most valuable asset. Simply stated, that asset is the individuals comprising the Defence Team. All of you, who serve the Base, whether as civilian or military, are foremost in my concerns. Your Health, Safety and well being are essential to the effectiveness of our collective efforts in supporting ourselves as well as the lodger units comprising Garrison Kingston. Safe work practices must therefore be an overarching principal in all of our workplaces.

2. Accordingly, it is the clear responsibility of both supervisors and workers to ensure that they comply with all legislative requirements associated with creating and maintaining a healthy and safe workplace. The Chain of Command is charged with the responsibility for General Safety within DND and this responsibility cannot be delegated. The formal guidelines are clearly defined within the DND General Safety Program.

3. Accidents and injuries always have a cause and a cost. For those injured, this cost is clearly measurable in lost wages, painful suffering, and rehabilitation. When an individual suffers a work related injury, the psychological effect on that person, their family and co-workers can be lasting and detrimental. The practical follow-up to an accidental injury includes investigation, rehabilitation, and replacement worker training add to the total financial cost. Most importantly, when an injury occurs, we have needlessly lost a part of our most valuable resources...a person. No one benefits from an injury.

4. The best way to reduce these costs is to eliminate the causes. Know your role and do your part!

R.B. Fawcett
Colonel
Base Commander CFB Kingston

Membership Fees – Refund

A refund for all or part of the membership fee may be approved by the President for extenuating circumstances such as, lengthy illness, posting etc. In each case, a doctor's certificate, a posting message, or other legitimate document must be submitted to the President. For refund purposes, the year will be deemed to be a 25-week period commencing 1 May. The refund granted shall be determined using the formula: Total membership fee paid, (based on membership category) multiplied by the number of weeks remaining in the season, divided by 25. This calculation will be made effective the date the request is received. Refunds will not be granted for green fee game packages, range packages or cart packages nor will unused rounds be carried over from year-to-year.

Message from the Garrison Men's Captain

Well...here we are....golf Twenty-Ten!!!!

It's a pleasure to serve as your Men's Captain again this year.

The bug has hit....can't walk anywhere without dreaming of a golf club or lush green grass.

Men's Opening slated for May 15th.....first Men's Night...April 22nd....we will continue with the 5 p.m. shotgun.

Through the combined efforts of our 2010 Executive, there are a few surprises in store for entry fees into tournaments...Club Championships for example...\$5.

Always looking for volunteers and help with tournaments.....so please don't be offended when I come around & ask.

Congratulations to all of our Club Champions from last year and good luck this year...there are a lot of hungry golfers out there who've been working out feverishly to improve their game!!!!

In closing, please feel free to pass along your constructive criticisms....and don't be afraid to sign them. I'll read & listen to each one....and then practice my free throws!!!

Here's to good golf, camaraderie and most of all fun in 2010!

Do I hear a QUACK???????

Cheers,

Shane Gordon

Message from the Garrison Ladies Captain

I have returned to stand as “acting” Ladies Captain so that the women’s section can continue to run our events..

Our successful Ladies Tuesday Nights will continue to be run this year by Jane Meyer and Linda Masse. We are very grateful for their energy and time in making our weekly Ladies Night so much fun. As in the past years, all our events will include a Recreational Flight where golfers will not have to hand in scorecards but will have their names entered into a draw for the weekly prizes in their flight. We will continue to have other flights for women who enjoy a more competitive aspect to their golf. We have tee times from 1:00 pm until 5 pm on Tuesdays. Prizes will be awarded for play of 9 holes but players may play 18 holes if they begin early enough.

Jenny Ellis and Deborah Reimer will be our Ladies Intersectional team organizers. Intersectional play against other women from our Kingston District golf courses has been a great new addition to the club, giving us experience in match play while helping us strike up friendships with women golfers from around the Kingston area.

Please join me at the Ladies Meet & Greet on April 27th to hear about the upcoming year’s plans in more detail!

Barbara Allan

The Tournament page in this booklet lists all the Garrison tournaments but here is the list for the Ladies events for 2010 for your reference:

Ladies Events:

Tuesday, April 27- Ladies Meet & Greet-7 pm

Tuesday, May 4- Ladies Tuesday Golf Starts @ 1 PM

Saturday, May 8-Ladies Opening Day-@ 11 AM

Tuesday June 22-Golf for the Cure

Sat/Sun, July 17 & 18-Garrison Ladies Club Championship-@ 8 AM

Sunday, October 3-Ladies Closing Day-1 PM shotgun.

Dress Policy

General

Dress for all members, guests and patrons utilizing the facilities of the GG&CC shall meet a minimum acceptable standard of attire. The dress regulations apply throughout the year. The starter, course officials and G&CC staff will refuse play or service to anyone contravening the dress regulations.

Prohibited Dress

The following are classed as unacceptable attire for GG&CC facilities:

1. Jeans or jean shorts of any type or colour (clean jeans are permitted in the Clubhouse, but not on the golf course).
2. Sweat pants, spandex pants, stirrup pants, cut-off pants, swim suits or short shorts
3. Shirts with slogans or numbers, such as hockey or football jerseys.
4. Tank tops, singlets (undershirt T-shirts), halter tops, or shirts without some type of collar (turtlenecks and mock turtlenecks are fine).
5. No shirt.
6. Footwear with metal spikes, soccer or football type cleats, or have a design that would cause damage to the golf course.
7. Military uniforms, or portions thereof, are not to be worn, by golfers, on the golf course.

Example 2: A and B are playing a match. A is 1ft from the hole, lying 4, and B is 10ft from the hole in 3. B putts and misses, and they agree to a half. A and B should record 5 on their card, because that is their most likely score.

Holes not played or not played under the Rules of Golf.

If a player does not play a hole or does not play according to the Rules of Golf (except for preferred lies) the score for handicap purposes for that hole shall be par plus any handicap strokes the player is entitled to receive on that hole. A score should not be posted if the majority of holes are not played according to the Rules.

Equitable Stroke Control

Course Handicap	Maximum strokes per hole
0 or plus	1 over par
1 through 18	2 over par
19 through 32	3 over par
33 and over	4 over par

Acceptability of scores

If 13 or more holes are played the player shall post an 18-hole score. If 7 to 13 holes are played the player shall post a 9-hole score. All scores made at any course with RCGA rating and slope (or equivalent) during the active season for that course must be posted. The active season for Garrison is April 15th to October 31st, but if you have scores from Myrtle Beach or Florida made this winter, these must be posted. All tournament scores must be posted as such. A notice will be posted near the computer when tournament scoring is in effect. Men’s night is not a tournament for handicap purposes. 9-hole scores should be posted in the computer immediately – the computer will match up two 9’s to make an 18-hole score automatically. Back nine and front nine scores are equally acceptable and different tees will be taken into account.

Handicap Allowance Chart.

The holes at which handicap strokes are taken have been reviewed and revised in accordance with RCGA recommendations.

	1	2	3	4	5	6	7	8	9
Men	11	13	17	5	1	3	15	9	7
Ladies	3	9	13	11	7	1	17	13	5

	10	11	12	13	14	15	16	17	18
Men	4	18	12	16	14	8	2	10	6
Ladies	4	18	10	12	14	6	2	16	8

Board of Directors

Position	Incumbent
Chairperson	Lieutenant-Colonel John Stuckart
Golf President	Lieutenant-Colonel Dave Macleod
Curling President	Lieutenant-Colonel Grant Delaney
Manager of Personnel Support Programs	Mr. Jim Campbell
GG & CC General Manager	Mr. Jeff Clements
Treasurer	Vacant
Secretary	Vacant

Golf Executive Committee

Position	Incumbent
President	Lieutenant-Colonel Dave Macleod
Vice President	Mr. Chris Rickett
Club Captain	Sergeant Rob Lloyd
Men’s Captain	Mr. Shane Gordon
Ladies Captain	Ms. Barbara Allan
Junior’s Coordinator	Major Gary Collins
Senior’s Coordinator	Mr. George Gratton
Green’s Chair	Mr. Rick Johnson
Marshalling Chair	Mr. Ted Burgess
Handicap & Rules Chair	Mr. Mike Raymond
House Chair	Mr. Rick Ward
Member at Large	Master Corporal Bruno Changnon
Secretary	Ms. Irene Malinowksi
General Manager	Mr. Jeff Clements
Superintendent	Mr. David Erb



GG & CC Management and Club Contact Information

Position	Incumbent	Telephone	E-mail
General Manager	Jeff Clements	613-546-4952 ext 62	jeff@ggcc.on.ca
Superintendent	David Erb	-	david@ggcc.on.ca
Assistant Superintendent	Matt Giffin	-	
Retail Coordinator	James Breen	613-546-4952 ext 43	james@ggcc.on.ca
Administrative Assistant	Lonnie LeCoupe	613-546-4952 ext 61	lonnie@ggcc.on.ca

Area	Telephone
Bar	613-546-4592 ext 21
Kitchen- Harvest Catering	613-546-4592 ext 3
Pro Shop	613-546-4592 ext 41
Tee Time Reservation System	613-546-4592 ext 5
Club House Office Fax	613-546-5815
Emergency (Ambulance, Fire, Police or Military Police)	911

Handicap Regulations

Garrison is now certified by the RCGA as an authorized issuer of RCGA handicaps. As such there are obligations that must be fulfilled by the Handicap Committee and each member. It is the purpose here to familiarize the membership with these obligations, some of which will be familiar and others that are new. This year we will be entering our scores through the RCGA/GAO system. This can be done from the Club or from home. We hope to have a computer available in the Pro Shop and the Clubhouse for this purpose. The Handicap Committee will be especially vigilant this year in ensuring that members enter scores. As such, we will be comparing tee-time reservations with scores entered into the RCGA system

A basic premise underlies the RCGA Handicap System, namely that every player will try to make the best score at every hole in every round, regardless of where the round is played, and that the player will post every acceptable score, adjusted by Equitable Stroke Control (ESC), for peer review.

Peer review is the process of providing a reasonable and regular opportunity for members of a golf club to play golf with each other, and providing access to scoring records and RCGA Handicap Factors for inspection by others, including but not limited to fellow members and the club’s Handicap Committee.

Players are required to record a score for a hole not finished, not played, or not played according to the Rules of Golf, and to adjust any hole score when it is higher than that allowed by ESC.

Unfinished holes and conceded strokes

If a player starts but does not complete a hole or is conceded a stroke, the player shall record for handicap purposes their most likely score. The most likely score consists of the number of strokes already taken plus, in the player’s best judgment, the number of strokes the player would need to complete the hole from that position more than half the time. This number may not exceed the player’s ESC limit. There is no limit to the number of unfinished holes a player may have in a round provided that failure to finish is not for the purpose of handicap manipulation.

Example 1: A and B are partners in a four-ball match. Both are on the green in 2, B 25ft from the hole, A 18ft from the hole. B putts and holes out for a 3. A picks up because he cannot better the team’s score. A records a 4 on his card because that is his most likely score.

Rules of Golf

As many of you will be aware, the RCGA, together with the USGA and the R&A, have published a revised Rule Book for 2008-2011. Many of the changes are merely designed to clarify the intent of the Rule, but there are some substantive changes that will affect everyday play. For your convenience, these changes are outlined here, but all golfers should acquire a copy of the Rules, and become familiar with them.

Rule 12-2 and 15-3

This Rule addresses the procedure to be followed in identifying your ball. Previously, lifting your ball for identification was not allowed in a hazard (bunker or water hazard). Now this is allowed, providing that your ball is replaced in exactly the same lie as that in which came to rest. Accordingly, Rule 15-3, which previously exempted a player from the penalty for playing a wrong ball from a hazard, has been changed to assess a two stroke penalty for that infraction.

Rule 15-2 and 20-7

These Rules deal with illegal substitution of the ball, and playing from the wrong place. Previously, breaking both those Rules would have resulted in a 4 shot penalty. This has now been reduced to 2 shots.

Rule 19-2

This Rule specified that if a player's ball in motion was stopped or deflected by himself, his partner or caddie, or his equipment, the penalty was two strokes in stroke play and loss of hole in match play. These penalties have been amended to one stroke in both forms of play. The ball must still be played as it lies.

Rule 24-1

This rule prohibits the moving of a movable obstruction while a ball was in motion. The new Rule exempts a flagstick laid on the green from this Rule.

Rules 24 – 28

The remaining changes reflect the procedures to be followed when a ball can not be found. It widens the definition to include immovable and movable obstructions, but tightens the evidence required from "reasonable" to "known or virtually certain". It is also clarified that once a ball is put into play under the stroke and distance rule (i.e. dropped at the point where the last shot was played) the original ball is lost, regardless of whether it may be discovered later, even within the five minute search time



Comments, Compliments and Complaints

From time to time you may wish to pass along your thoughts on various areas of the Garrison Golf and Curling Club. The following guidelines should help ensure that your issues are brought up to the proper governing body in a professional and timely manner.

Issues regarding staff or the Golf Business Operation should be addressed to the General Manager.

Issues regarding the Golf Club or the Golf Committee should be addressed to the Golf President.

If the issue is regarding the Golf President or the General Manager it should be addressed to the Chairperson of the Board of Directors.

If at any time you are unsure of how to contact the responsible party you should direct your query to any member of the Golf Executive Committee.

Another option for feedback is to send email to jeff@ggcc.on.ca or use the suggestion box in the clubhouse located near the office or the suggestion book located in the Pro Shop.

We look forward to your comments, compliments and complaints to make this the best year yet!

Hours of Operation

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Clubhouse - Office						
7am-3pm	7am-3pm	7am-3pm	7am-3pm	7am-3pm	Closed	Closed
Bar (as of may 1)						
11am – 8pm	11 am – 9pm	11am – 8pm	11am – 10pm	11 am – 9pm	12-8pm	12-8pm
Snack Bar (as of May 1)						
8am – 6pm	8am – 6pm	8am – 6pm	8am-7:30pm	8am – 6pm	7am – 6pm	7am – 6pm
Beverage Cart (as of May 1)						
TBD	TBD	TBD	12-7pm	12-5pm	11am-6pm	11am-6pm
Kitchen- Lunch						
11am-1:30pm	11am-1:30pm	11am-1:30pm	11am-1:30pm	11am-1:30pm	Closed	Closed
Kitchen-Dinner						
Closed	5-8pm	Closed	5-8pm	Closed	Closed	Closed

Pro Shop – Opens ½ hour prior to 1st tee time of the day

All hours are subject to change

Guest Information

There is no restriction of the number of guests a member may bring during the course of the season.

A member may bring up to 3 guests at one time from Monday to Friday and 1 guest on weekends or holidays. (2 if a second member is in the group)

Sat/Sun/Holiday before 12:00, there must be two members in every foursome.

Members are responsible for their guests. Please give your guests the information they need to have an enjoyable time. Please make sure your guests check in with the starter before teeing off.

4. Junior Membership.

Junior Members should be family members of club members and are entitled to use GG&CC facilities. Junior Members have some restricted privileges, depending upon their rating in the medal system (see details under the Junior Program). As a general rule, the number of junior golfers shall not exceed 10% of the club membership.

5. Definition of Family Member - *The following definition of a family*

- a. *member in respect of an officer or noncommissioned member as*
- b. *contained in QR&O, Art. 209.80(3)(b), shall apply:*
- c. His/her legal spouse, who normally resides with him/her at his/her place of duty or who is not living separately from him/her other than for military reasons;
- d. A relative by blood, marriage or adoption who is normally a resident with him/her and for whom he/she is eligible to claim a personal exemption under the Income Tax Act;
- e. Subject to approval of and to any limitations prescribed by the Chief of Defence Staff in each case, a housekeeper, if the officer or non-commissioned member is not married but has a dependent child as defined in article 205.015 for whom he/she maintains a home in which he/she also normally resides;
- f. A child who is normally resident with him/her and for whom he/she would have been eligible to claim a personal exemption under the Income Tax Act if the child were a relative by blood, marriage or adoption, and of whom the officer or non-commissioned member has accepted full financial responsibility and has commenced adoption proceedings;
- g. An unmarried child, step-child, adopted child or legal ward, who cannot be claimed as a personal exemption by the officer or non-commissioned member under the Income Tax Act but who is in full time attendance at school or university, if it would be equitable and consistent with the purposes of this section that such a person be dependent; and
- h. A family member who is permanently residing with him/her but who is precluded from qualifying, as a dependent under the Income Tax Act because he/she receives a pension.

6. Authorized Patrons.

All persons who fit under the definition of either Regular or Ordinary members provided above are considered authorized patrons, even if they are not members. Authorized patrons are entitled to pay green fees, to play the course and have booking privileges, though they may not book as far in advance as members. They may play in all open tournaments, but may not compete in tournaments that are restricted to Members such as the Club Championship

Junior Program

This year the club is, once again, placing an emphasis on the development of our junior golfers. Starting in May we will be offering free professional instruction provided by Brian Marshall of BriMar Golf Services, on Saturday mornings. These clinics will concentrate on the beginner golfer and progress to a more advanced stage focusing on golf etiquette, long game, short game and putting.

Junior Coordinator to oversee the Junior Program and to sit on the Executive Committee is Gary Collins, 613-449-0182.

For more information and upcoming events please visit the GG & CC website at www.ggcc.on.ca

Special Events Schedule

<i>Event</i>	<i>Date(s)</i>	<i>Notes</i>
General Mtg / Course Clean Up	17 Apr	Meeting at 8:00 AM followed by clean up, BBQ and then golf for volunteers only
First Day of Golf	18 Apr	Weather permitting
Ladies Meet & Greet	27 Apr	7:00 PM – No cost
Men's Opening	15 May	9:00 AM Shotgun
CFB Kingston Intersection Starts	5 May	Base Personnel Only
Men's Night Starts	22 Apr	
Ladies Opening	8 May	11 AM Tee Times
Ladies Afternoon Starts	4 May	
Weekend Crossovers Start	22 May	Please note that this is Victoria Day Weekend
Ladies Golf Fore the Cure	22 Jun	
Red & White	1 Jul	Tombstone Format – Open to Members, Guests and Package Players
Syl Apps Classic	9 Jul	12:00 PM Shotgun - Volunteers Needed
Ladies Club Championships	17/18 Jul	8:00 AM Tee Times – Members Only
St Lawrence Cup	5/6 Jun	CFB Kingston Team vs Fort Drum Team
Men's & Jr Club Championships	24/25 Jul	8:00 AM Tee Times – Members Only
IKE Sr Men's Field Day	6 Aug	50 yrs of age or older for this event
Senior Club Championships	15 Aug	8:00 AM Tee Times – Members Only
Ladies Scramble	24 Aug	1:00 PM Shotgun Start – Non-Members Welcome
Last Weekend Crossover	6 Sep	Please note that this is Labor Day
Last Ladies Afternoon	21 Sep	
Last Men's Night	30 Sep	
Men's Closing & Info Mtg	2 Oct	8:00 AM Shotgun - Meeting to Follow
Ladies Closing & Info Mtg	3 Oct	1:00 PM Shotgun - Meeting to Follow
Aeration Week	4/5/6/7/8 Oct	½ of course closed on each day

Membership Categories and Definitions

1. Regular members
 - a. Members of the Regular Force and their family members;
 - b. Members of the Reserve Force and their family members;
 - c. Civilians living in quarters on the Base and their family members; and
 - d. Foreign military personnel on duty with the Canadian Forces and their family members
2. Ordinary members
 - a. Members of the RCMP and their family members;
 - b. Federal public servants and their family members, including term employees and civilian employees under full-time contract to DND, who are employed on a base or other element of DND within the Kingston area;
 - c. Former members of the Regular Force qualified for an annuity under the CFSA, DSPCA, or a pension under the Pension Act and their family members;
 - d. Widows/widowers and their family members of Regular Force personnel receiving a benefit under CFSA, DSPCA or the Pension Act, who have not remarried;
 - e. Former civilian employees of DND in receipt of a pension on behalf of their DND service and their family members;
 - f. Members of the Canadian Corps of Commissionaires or other security force when residing or employed on Base and their family members;
 - g. NPF employees and their family members
 - h. Former NPF employees in receipt of a pension on behalf of their NPF service and their family members; and
 - i. Former Canadian Military personnel with wartime service and their family members.
3. Associate Membership.

Any person not specified in para. 2 or 3 above may be invited to become an Associate member for a one-year term with no guarantee of renewal for a further one-year term. Either a Regular or an Ordinary Member must sponsor new Associate Members. The Board of Directors or the Base Commander can deny Associate Membership. With due cause, the Board of Directors or the Base Commander can also withdraw Associate Membership. In the event of such a decision, it would be normal for the person(s) to be refunded funds for the *remaining* portion of the season.

What Everyone Can Do To Assist

There are a number of things that each player can do to help speed up pace of play, without people feeling that they are being forced to rush. Please keep these tips in mind:

- Plan your shot and select your club while approaching your ball. This includes looking for yardages as you approach your ball. It is not a penalty to tell fellow players what yardage signs, sprinkler heads, etc say –so please do so
- Take your practise swing(s) while others are getting ready to hit (as long as you can do so without distracting them in the execution of their shot). Be mentally ready to play your shot as soon as it is your turn
- Have all members of the group watch when a ball is played so that it can be found more easily
- If there is doubt about locating the ball, play a provisional
- Never record your score on or near the green
- Always leave your bag nearest the route to the next hole
- Place any extra clubs between the pin and your route back to your bag
- If playing from a cart always take a choice of clubs when moving away from the cart to your ball
- As long as it does not affect safety, play ready golf. This means that the first person who is ready hits first (even off of the tee)
- Allow shorter hitters to go first off of the tee
- Don't wait until other players have completed their putting before lining up your putts. Line up your putts whenever you can do so without distracting a fellow player.
- Putt continuously until you hole out, unless restricted by another golfer's line.
- Keep up with the group ahead of you. If you can't, check your timings and consider all ways of speeding up. Let other groups through if you are holding them up and there is space ahead of you.
- Be polite to other groups. All golfers hit some bad shots, so give them a few minutes to recover.
- Listen to the marshals. If you are asked to pick up the pace, please do so.

Pro Shop Services and Procedures

The GG&CC Pro Shop will continue to offer the same great service and fantastic prices that you have come to expect. These services include, but are not limited to:

- Power cart rentals
- Convenience booking (for those who don't like the automated system call 613-546-4952 ext 41)
- Golf club rentals
- Club re-gripping
- Golf lesson booking
- Range balls
- Club storage and cleaning

As well we will continue to offer a great selection of golf wear and golf merchandise.

We will continue to offer the service of special orders. Those who have utilized this service have indicated that they were very pleased with it.

Placing special orders allows us to keep our inventory low and ensures that not only are you able to get the item you want but that you are able to get it in the colour and size that you want. Ask a Pro Shop staff member for more details.

Instructional Services

Golf instructional services are provided at the GG&CC on a contract basis. This year we are pleased to announce that, once again, for the 5th consecutive year, Brian Marshall, of BriMar Golf Services, will be the authorized Golf Instructional Services provider for the GG&CC

We are very excited about the professionalism and abilities that Brian brings with him.

Services to be provided by BriMar Golf Services will include:

- Private and Semi-Private Lessons;
- Multi-Lesson Packages;
- Playing Lessons;
- Instructional Clinics; and
- A Free Junior Development Program.

Pricing and availability of golf instructional services are set by the contractor. An availability schedule and price list will be posted in the Pro Shop and on the Web Site for your convenience. Note that lesson prices include the cost of range balls.

All lessons and clinics are booked and purchased through the Pro Shop. Staff members will be more than happy to assist you with lesson bookings and clinic registrations.

**Pace of Play
Policy**

All Members are reminded that the official time rating for 18 holes at the GG&CC is 4 hours and 15 minutes (it's not the 2 hours and 15 minutes for 9 holes that many people believe) Playing conditions may alter this slightly however all golfers should be able to meet this target comfortably in normal conditions.

Marshalling

Once again Marshalling will be extended to include coverage between 10:00 AM and 2:00 PM on weekends (as much as possible given the availability of Marshals) Marshals will monitor play and determine where slow downs are occurring, and will assist in passing this information to people on the course. Members and patrons are reminded that Marshals are volunteers and they are there working to assist us all.

Lottery System

The lottery system is to ensure that all members have an equal opportunity to golf during the peak desired times on weekends and holidays. Through the Tee Time System members get to “request” their “desired” tee off time and then a random draw for bookings and tee times is done. This “request” is not a confirmed tee time. A printout from the draw with the allocated times and variance in times, the name of the person running the draw, and the Golf Committee witness will be posted after 12:30pm on the draw day at the Pro Shop and on the web site (www.ggcc.on.ca). The reservation system will be shut down for ½ an hour to process the draw on the allocated draw dates as stated below.

After the lottery has been drawn any remaining tee times can be booked as stated in the general booking information.

Any member wishing to witness, please see chart below for lottery running times.

To Request	Call After 9pm on	Call Before 11:59am on	Draw will be between 12-12:30pm on
Saturday	Monday	Tuesday	Tuesday
Sunday	Tuesday	Wednesday	Wednesday
Holiday	Wednesday	Thursday	Thursday

Notes: The system will only allow a maximum of one guest per member per tee time therefore maximum of two guests per tee time. When entering the players it must be entered member, guest, member guest in order for the system to recognize that each member is bringing only one guest for the tee time.

The committee will be closely monitoring no shows from booked guests and members.

General Booking Information

The club has a computerized tee time booking system, Tee Time Reservations (pg 13), which works in conjunction with an automated phone-in information retrieval system. Members may phone 24 hours a day to make tee times, change times or players, cancel times or players, or just check their times.

All adult full membership holders have 96 hours advance booking privileges except for weekend and holidays, which have to be booked according to the lottery system. Also, an extended advanced booking time available of 14 days. There is a non-refundable fee of \$10 per tee time (not per player) to make these extended bookings to a maximum of 4 times per year. The GG & CC will only book 5 of these extended times on any given day. For weekends or holidays this option is not available unless written application to the Executive committee has been submitted and granted as the lottery system is in effect.

Juniors have 48 hours advance booking privileges but are not eligible to book prior to noon on weekends and holidays.

Game Package Holders have 72 hours advance booking privileges and can book timings on weekends and holidays after the lottery is run.

Full Member		Juniors		Game Package Holders	
To Play On:	Book time after 9pm on:	To Play On:	Book time after 9pm on:	To Play On:	Book time after 9pm on:
Monday	Wednesday	Monday	Friday	Monday	Thursday
Tuesday	Thursday	Tuesday	Saturday	Tuesday	Friday
Wednesday	Friday	Wednesday	Sunday	Wednesday	Saturday
Thursday	Saturday	Thursday	Monday	Thursday	Sunday
Friday	Sunday	Friday	Tuesday	Friday	Monday
*Saturday	Monday	Saturday	Wednesday	Saturday	Tuesday
*Sunday	Tuesday	Sunday	Thursday	Sunday	Wednesday

*see lottery section for booking information

If you require a different format for booking a tee time, Convenience bookings are available through the attendant at the Pro Shop at 613-546-4952 ext 4.

Singles may book through the Tee Time System but it is advisable to call the Pro Shop to arrange compatible times and partners.

Please have all the membership numbers of your group ready when booking to expedite the booking process.

Tee Time Reservation System

The following information should make booking a tee time quicker and easier.

- To bypass the original message press 1.
- At any time press the number sign (#) to return to the main menu.
- Listen to the instructions carefully. If at any time you make a mistake, the system will offer a chance to fix your reservation before saving.

The phone number to access the Tee Time Reservation System is 613-546-4952 ext 5.

The system will greet you and ask for your personal access code.

This code is your membership number and must be four digits (Member number 25 = 0025, number 125=0125).

You now have four (4) choices:

1. To make a reservation Press 1
 - a. Enter the date you wish to play in the format mm/dd. (June 10 would be 0610).
 - i. If this is correct press 1.
 - ii. If not press 2 and try again.
 - iii. You may book as far in advance as stated under the general booking information.
 - b. Enter the time you wish to play at in the format hour/hour minute/minute.
 - i. The system accepts military and standard time. For example 15:30=3:30, or if you enter 0700 you will be asked to press 1 for AM or 2 for PM.
 - ii. The system will read the desired time back to you and ask you to press 1 if correct and 2 if not.
 - c. You will now be prompted to enter the numbers of your playing companions.
 - i. If you are booking guests you enter 9#.
 - ii. If you are booking for less than a foursome you can press the number sign (#) after your last player.
 - d. The system will repeat your reservation details to you. If everything is correct it will tell you that your reservation has been confirmed but not completed. *There is still one more step.*
 - e. *The system will ask you to save your reservation by pressing 1. If you hang up before pressing 1 your time will not be saved!*

2. 18 To cancel an entire reservation Press 2
 - a) Warning: If you only want to cancel a player in your group do not use this option as your entire tee time will be cancelled use option 4.
 - b) The system will read all of your future reservations. They will be numbered for you, so please listen carefully and cancel the appropriate reservation.
3. To hear pending reservations Press 3
 - a. To choose a specific reservation press one.
 - b. For all pending reservations press two.
4. To change a reservation Press 4
 - a. All of your reservations will be numbered 1, 2 or 3 pick the reservation number that you are changing.
 - b. Choose the corresponding number to
 - i. Change a time Press 1
 - ii. Add a player Press 2
 - iii. Remove a player Press 3
 - iv. Replace a player Press 4

